

Fees to landlords

Level of service offered

Straight Let: 12%

% of gross rental value for the term of the let

Includes Setup Fee (landlord's share)

- Agree the market rent and find a tenant in accordance with the landlord guidelines
- Advise on refurbishment
- Provide guidance on compliance with statutory safety/legal regulations
- Carry out accompanied viewings (as appropriate)
- Market the property and advertise on relevant portals
- Erect board outside property in accordance with Town and Country Planning Act 1990
- Advise on non-resident tax status and HMRC (if relevant)
- Collect and remit initial month's rent
- Collect and register the dilapidations deposit and deal with related administration

Rent Collection: 15%

% of gross rental value for the term of the let

In addition to the above includes:

- Collect the rent
- Pursue non-payment of rent
- Provide regular statement of account showing rent collected and expenditure incurred
- Make any HMRC tax deductions for overseas landlords

Fully Managed: 18%

% of gross rental value for the term of the let

In addition to Straight Let and Rent Collection includes:

- Arrange general repairs and maintenance up to the value of £250
- Provide advice on rent arrears action
- Advise all relevant utility providers of changes
- Hold keys throughout the tenancy term

Additional non-optional fees and charges (irrespective of level of service)

Tenancy Agreement Fee **£144**

- Preparing the landlord's part of the tenancy agreement

Inventory Fee – see schedule

- Dependant on the number of bedrooms and/or size of the property and outbuildings

Deposit Protection Fee **£66**

- Register landlord and tenant details and protect the deposit in a Government authorised scheme
- Provide the tenant with the Deposit Certificate and Prescribed Information within 30 days of the start of the tenancy

Property Inspections (per visit) **£78**

- Attend property and report its current condition to the landlord

Prepare annual statutory Inland Revenue Tax Return for Non Resident landlord **£108**

Energy Performance Certificate **£102**

Court Attendance **£0**

Extension Renewal Fee (Landlord) **18%**

% £ of gross rental value for term of the let (if applicable)

- Review rent in accordance with current market conditions and advise the landlord
- Negotiate with tenant
- Direct tenant to make rental payment change as appropriate
- Update records and produce a new tenancy agreement

Check In Fee **£168**

- Prepare a comprehensive report of the condition of the property upon moving in

Check out Report **£0**

- Prepare a comprehensive report of the condition of the property upon vacation

Arrangement Fees

- Dealing with insurance claims, legal claims or other professional matters **£0**
- Organising gas and/or electrical safety checks **£12**

All fees are inclusive of VAT. If you have any questions on our fees, please ask a member of staff.

Andrewsonline.co.uk

Andrews Letting & Management is an ARLA Licensed Member. Client Money Protection (CMP) is provided by ARLA. Independent Redress is provided by The Property Ombudsman.

